

BY-LAWS

OF

ST. MICHAEL'S GREEK CATHOLIC CONGREGATION

Adopted December 9, 1979	
Amended February 3, 1980	
Amended February 6, 1983	
Amended May 6, 1984	
Amended February 2, 1986	
Amended February 9, 1992	
Amended February 6, 1994	
Amended February 14, 1999	
Amended February 10, 2002	
Amended February 9, 2003	
Amended February 1, 2004	
Amended February 6, 2011	
Amended February 5, 2012	
Amended March 9, 2013	Updated per 2013 parish meeting
Amended March 10, 2014	Updated per 2014 parish meeting
Amended February 9, 2015	Updated per 2015 parish meeting

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HISTORY

The history of St. Michael's Greek Catholic Congregation dates back to February 1904, when a small handful of immigrants from the Carpathian Mountains foothills of Central Europe yearned for a church of their own in their newly adopted country.

Being deeply religious by nature, they strived to preserve and keep the faith and traditions of their forefathers – a part of the ancient pastoral people the Slavs. Their hopes were to build a church where they and their families could meet and worship God in their own language, according to the rites and rituals of the Eastern Church. At first, the group organized into a mutual benefit society named in honor of St. Michael the Archangel, a popular Saint of the Carpathian people. As the membership grew, the formations of a parish became a reality and on August 22, 1904, the congregation was chartered. On August 16, 1906, ground was broken for a church. The original church was soon outgrown and the present sanctuary was built in 1915.

BY-LAWS

ARTICLE I - NAME AND INCORPORATION

SECTION 1. The name of this congregation shall be St. Michael's Greek Catholic Congregation.

SECTION 2. This congregation was incorporated in the State of New York, the Certificate of Incorporation having been filed in the office of the Secretary of State of the State of New York on the 3rd day of January 1905, and in the Office of the Clerk of the County of Broome on the 4th day of January 1905. Said Certificate of Incorporation was amended on the 23rd day of December 1950.

ARTICLE II - PURPOSE

The purpose of this congregation is to honor and glorify God; to foster love for the Savior of mankind, Jesus Christ, the Son of God, and continue the redemptive and life-giving work of Our Lord and Savior, Jesus Christ, among all peoples especially among those of Carpatho-Russian descent; to sanctify, to teach and to direct them to their eternal destiny under and by the authority of a divinely instituted Hierarchy, and in accordance to the doctrine, discipline, canons and rites of the Church which Christ established, the Orthodox Greek Catholic Church of the Seven Ecumenical Councils; to provide a place of worship and education in a spirit of peace and love for the continuance of His work.

ARTICLE III - MEMBERSHIP

SECTION 1. DEFINITION OF A MEMBER-IN-GOOD STANDING

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A member who has complied with and fulfilled the Rules and Requirements of these by-laws.

SECTION 2. QUALIFICATIONS

All persons of the Orthodox Greek Catholic faith, not less than eighteen (18) years of age, are eligible to become members of St. Michael's Church. They must accept and profess the Orthodox Greek Catholic faith. Children of members are considered to be child members of the Church. The **Pastor or other ordained clergy** are considered to hold honorary status. Request for membership shall be submitted to and approved by the Church Board.

SECTION 3. DUTIES

The Congregation Member shall:

- a. Conduct his/her life in accordance with the Orthodox Greek Catholic faith and attend the Divine Liturgy and the other church services.
- b. Raise and instruct his/her children in the Orthodox Greek Catholic faith and encourage them to attend Divine Liturgy, Church School and other religious instruction or education.
- c. Promote the success of the parish and it's development.
- d. Pay membership dues and additional contributions or assessments established by the Church in accordance with the rules of these by-laws.
- e. Give change of family address and updated census data to Church Board.

SECTION 4. PRIVILEGES OF A CONGREGATION MEMBER

Members of the Congregation in good standing shall have the following rights:

- a. To participate in all the meetings of the corporation
- b. To elect officers and to vote when necessary at such meetings.
- c. To be elected as officers of the Church, after having been a member for at least twenty-four (24) months.
- d. To have benefit of the services of the Pastor and the Sacraments of the Church.
- e. To take part in all the religious, education and cultural activities of the Church.
- f. To be the owners of the corporation.
- g. To select or remove a Priest, Cantor, or Church Official at a Regular or Special meeting.

SECTION 5. REGULATIONS

- a. Any member in arrears for any indebtedness to our parish for two years shall not be in good standing. Notice of such indebtedness shall be duly sent to the member by the Financial Secretary. If no response is received after thirty (30)

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- v. Any handicapped member shall be exempt from any financial obligations and assessments imposed by the Church, regardless of age, with the exception of one dollars (\$1.00) annually, which is solely intended for the purpose of intent of membership.

Handicapped shall be defined as follows:

- a. The loss of one or both arm or leg.
- b. The loss of vision in one or both eyes.
- c. Mental illness (if confined to a mental institution; exempted from dues also.)
- d. Chronically ill (by majority vote of Church Board).
- e. Hardship (by majority vote of Church Board and only for a period of time so designated),

Application for exemption under the terms in paragraph (v) must be presented to the Church Board for validity. The Church Board shall have the authority to reduce annual dues at their discretion in conjunction with paragraph (v). However, dues of at least one dollar (\$1.00) annually must be retained for intent of membership.

Church envelopes will be assigned to all members as define in paragraph (e), but will be intended only for the purpose of free-will offerings.

SECTION 7. FORFEITURE CLAUSE

If anyone ceases or discontinues to be a member in good standing of our Congregation, he/she shall lose all rights as a member and cannot demand the return of any part of his/her dues.

ARTICLE IV - CHURCH BOARD

SECTION 1.

The Church Board shall consist of the following fourteen officers, each entitle to one vote:

- 1. President
- 2. 1st Vice-President
- 3. Recording Secretary
- 4. Treasurer
- 5. Financial Secretary
- 6. Comptroller
- 7. Assistant Treasurer
- 8. Cemetery Director
- 9. Trustee
- 10. Trustee
- 11. Trustee
- 12. Trustee

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13. 2nd Vice President

SECTION 2. ELECTION OF OFFICERS

Officers shall be elected annually and shall hold office for one year and until their successors have been duly elected and qualified.

SECTION 3. OATH

All Church Officers must be installed by reciting the following oath in front of the altar at the next public service following their election, or as soon as possible. If a member is absent from the church service, that member must recite the oath in front of the New Church Board before he/she can participate in Board Functions:

“I, name, duly elected officer of St. Michael’s Greek Catholic Church, Binghamton, New York, do hereby solemnly promise to faithfully and conscientiously fulfill the duties of the office to which I have been elected to the best of my ability, and I will defend, protect and perpetuate the teachings of the Orthodox Greek Catholic faith and hold sacred the trust given to me and safeguard the material welfare of this Congregation so help me God, The Holy Trinity, The Blessed Virgin Mary, The Archangel Michael and all The Saints, Amen.”

SECTION 4. QUALIFICATIONS

A person must have been a member in good standing for at least twenty-four (24) months prior to being eligible for election to the Church Board. No priest or other spiritual person is eligible to hold office.

SECTION 5. BOARD DUTIES

The duties of the Church Board shall include the following:

- a. Shall honor and cooperated with our spiritual advisor, the Priest, to perpetuate the spiritual life and activities of the Congregation. To assure that everything is done in accordance with the Word of God and the faith and practice of the Orthodox Greek Catholic Church.
- b. Shall administer the affairs of this Church according to the Laws of the State of New York, the Charter of this Congregation, and see that these By-Laws are obeyed and that resolutions of the Congregation are carried out.
- c. Shall be responsible for all Church property, management of its business and fiscal affairs. No Church or religious power of a higher authority, and no other Church agency, power or person has the right to rule, manage, control or regulate Church property visible and non-visible.
- d. Shall prepare an Annual Budget for adoption by the Congregation. The Annual Budget shall be made available to the Congregation at least one week prior to the annual meeting.

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- e. Shall be responsible for the employment and remuneration of all lay workers providing the services to the Congregation. Shall review reports from the Church President regarding direction of all lay workers providing services to the Congregation.
- f. Shall arrange for a substitute Pastor during sickness or absence of the Pastor, support the Pastor in fulfilling his calling and attend to the material needs of the Pastor.
- g. Shall promote a spirit of peace and good will within the Congregation, and if differences arise, to endeavor to restore harmony and mutual understanding.
- h. Shall provide facilities for meetings and Christian education for children, youth and adults.
- i. The Church Board shall call a special meeting of the Congregation to elect members in good standing to represent the Congregation at any conventions where the Congregation desires representation to express the will of the Congregation as determined at that meeting. The expenses incurred by such delegates in connection with their attendance shall be paid by the Congregation. The representation shall consist of at least two (2) Church Board members.
- j. The Church Board shall normally meet once a month. Special meetings may be called by the Board President and may be called at the request of at least one-half of its members. Notice of each special meeting shall be given to all who are entitled to be present.
- k. The Church Board shall submit a comprehensive report to the Congregation at the Annual Meeting. The report shall be made available to the Congregation at least one week prior to the annual meeting.
- l. The President is empowered to expend up to One Thousand Dollars (\$1,000.00) without Church Board approval. The Church Board, by majority vote may expend up to Eight Thousand Dollars (\$8,000.00) without Congregational approval. Any expenditure(s) in excess of \$8,000.00 must have Congregational approval.
- m. All checks must be signed by at least two of the following officers: President, Financial Secretary, Treasurer or Assistant Treasurer.
- n. Recorded electron votes shall be valid as votes taken at regularly scheduled board meetings. The quorum is the full board and a majority is defined as greater than ½ of the full board membership. The use of conference calls or emails can constitute debate for the motion being considered. The procedure for conducting an electronic vote shall follow and adhere to that contained in Robert's Rules of Order.

SECTION 6.

A quorum for the transaction of business by the Church Board shall be nine (9) members. A majority vote is required to pass all motions. (Example: Passage must have five (5) ayes out of nine (9) present.

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SECTION 7.

The Robert's Rule of Order shall govern Church Board meetings.

SECTION 8.

Any member of the Church Board, at a duly constituted meeting, may be removed from the office for failure to perform their duties by these By-laws. Such action requires two-thirds (2/3) vote of the total Church Board membership.

SECTION 9.

Church Board members shall not sell, buy or mortgage or otherwise surrender any real property for the Church without obtaining the authorization from the congregation.

SECTION 10.

The Church Board members must attend at least two-thirds (2/3) of all monthly and special meetings.

SECTION 11.

All proposed By-law amendments received by the Church Board shall be edited and presented at the Annual Congregation Meeting.

SECTION 12.

The Church Board shall publish an agenda for the Annual Congregation Meeting at least two (2) Sundays before the meeting.

SECTION 13.

Succession to the Office of Presidency in cases of vacancy, death or resignation shall be as follows:

- a. 1st Vice-President
- b. Treasurer
- c. Financial Secretary

SECTION 14.

VACANCIES- Vacancy occurring among the members of the Church Board shall be filled by the Board, such officers to serve only until the next annual congregation meeting or special meeting called for the purpose of filling such vacancy.

ARTICLE V - OFFICERS

SECTION 1. PRESIDENT

The President shall be the principal officer of the Congregation and shall have the responsibility for its meetings, affairs, business, property and general supervision over its officers in accordance with By-laws.

1. Duties:
 - a. Preside at all meetings of the Congregation and Church Board.
 - b. Implement all decisions and resolutions of the Congregation and/or the Church Board.
 - c. Approve all expenditures.
 - d. Has the right to appoint and dissolve special committees except the nominating committee.
 - e. Serves as a member ex-officio on all special and standing committees except the nominating committee.
 - f. Representing the Church Board, shall direct all lay workers of the Congregation and report to the Church Board.

SECTION 2. 1st VICE-PRESIDENT

Shall assist the President and assume the duties of the President during absence of the President. In the event of death, resignation or leaving the Office of the President, the Vice-President shall complete the remainder of the President's term.

SECTION 3. RECORDING SECRETARY

1. Duties
 - a. Shall record minutes of all church meetings
 - b. Shall keep up-to-date version of By-laws and Robert's Rule of Order. Up-to-date copies of these documents must be available at all meetings.
 - c. Keep a record of all church communications.

SECTION 4. TREASURER

Shall be responsible for depositing all of congregational monies, intact, and safeguarding the Charter of Incorporation, securities, bankbooks, bonds, notes and other legal documents and valuable papers.

SECTION 5. FINANCIAL SECRETARY

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Shall keep accounting records of all financial transactions and prepare monthly, consolidated operation and condition reports of all congregational activities, including the recreation center and cemetery.

SECTION 6. ASSISTANT TREASURER

Shall be chairperson of curators responsible for receiving, counting, transmitting, and offerings to the treasurer. Shall assume the duties of Treasurer during the Treasurer's absence.

SECTION 7. COMPTROLLER

a. Duties

- i. Receive and audit all financial statements, records, including checking accounts, saving accounts, securities, valuables, and shall make or cause to be made, at least quarterly, an examination of the affairs of this Congregation, including an audit of its books; and shall make or cause to be made, a written report thereof to the Church Board, and shall make or cause to be made, an annual audit, a written report of which shall be submitted to the Congregation at the next annual meeting. The Church Board may appoint and employ such clerical and auditing assistance as may be required to carry out the responsibilities prescribed in this section.
- ii. Monitor performance of all officers for adherence to by-laws regulations.
- iii. Makes recommendations concerning finances, accounting procedures, and financial statements.
- iv. Certifies correctness, in writing of all financial reports to the congregation at each annual meeting.

SECTION 8. CEMETERY DIRECTOR

Oversees all cemetery operations and administration of the cemetery, maintain, and update cemetery records, prepare and process interment deeds, under the jurisdiction of the Church Board according to these by-laws and cemetery operating rules. It shall be the duty of the Cemetery Director to prepare an annual budget to be submitted to the Church Board for approval.

SECTION 9. TRUSTEES (4)

a. Duties

- i. Are members of the Church Board and shall advise and assist the church officers in all matters to the Congregation.
- ii. Shall chair fundraising events and special committees per the direction of the President.

SECTION 10. CURATORS (APPOINTED NON VOTING)

- a. Curators help assist in maintaining the Sunday offering system and the handling of revenue from all St. Michael's events.

SECTION 11. 2nd VICE PRESIDENT

Oversee all recreation center operations under the jurisdiction of the Church Board according to these by-laws. It shall be the duty of the 2nd Vice President to prepare an annual budget to be submitted to the Church Board for approval.

ARTICLE VI - MEETINGS

SECTION 1. ANNUAL MEETINGS

An annual meeting shall be held in the month of February for the purpose of electing officers, receiving reports of officers and committees and for any other business that may arise.

SECTION 2. NOMINATING COMMITTEE

For the purposes of electing officers at the annual meeting, a nominating committee shall be elected by the Church Board.

SECTION 3. NOTICE OF MEETING

The annual meeting shall be announced in Church by the Priest on two successive weeks in advance of the meeting and published in the Bee.

SECTION 4. SPECIAL MEETINGS

Special meetings of the congregation may be called at anytime by the President of the Church Board or the Recording Secretary at the written request of fifty (50) of the members entitled to vote there at.

SECTION 5. PLACE OF MEETING

All meetings of the Congregation shall be held at St. Michael's Recreation Center at Binghamton, New York, or such other place as may be designated by the Church Board.

SECTION 6. QUORUM

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At all meetings of the Congregation, the presence, at the commencement of such meetings, of fifty (50) people entitled to vote, shall be necessary and sufficient to constitute a quorum for the transaction of any business.

SECTION 7. VOTING

Every member in good standing shall be entitled to one vote.

ARTICLE VII - ST. MICHAEL'S GREEK CATHOLIC CHURCH CEMETERY

SECTION 1. ADMINISTRATION

The administration of the affairs of St. Michael's Cemetery shall be vested in the Church Board. It shall have the power and authority to execute the By-laws pertaining to the operation and administration of the cemetery, to authorize expenditures and disbursements reasonably implied by the decisions, instructions or projects issued from the Church Board or Congregational meetings.

SECTION 2. RIGHT OF INTERMENT

- 1) Congregation member in good standing upon payment of the established fee, shall be granted the right of interment in St. Michael's Greek Catholic Cemetery of St. Michael's Greek Catholic Church of Binghamton, New York, for the privilege of burial in named cemetery.
- 2) An owner or owners of cemetery lots or plots in any cemetery owned by the St. Michael's Greek Catholic Church Congregation who fails to pay or fail to pay the dues, contributions, and assessments required by the rules, regulations, by-laws, and/or resolutions adopted by this Congregation, shall lose and forfeit all rights and privileges in and to such cemetery lot or plots and the privilege to bury the death therein.
- 3) *a.* The titled to such cemetery lots or plots, upon such forfeiture of rights and privileges, shall revert to the St. Michael's Greek Catholic Congregation. Only members in good standing of the St. Michael's Greek Catholic Church may be buried in any cemetery lot or plot owned by the St. Michael's Greek Catholic Congregation. Provided however, that a spouse or minor unemancipated child of a member in good standing or of a member buried in the cemetery who are Christians may be buried in the cemetery. For the purpose of burial the spouse or unemancipated child shall be considered a member in good standing and paragraph 4 of this section shall not apply.
b. Any member in good standing of a Canonical Orthodox Parish who has immediate family [father, mother, brother, sister, son, daughter, grandparent {in the case of a minor child}] who are buried or are living members of St. Michael's Greek Catholic Church may be buried in St. Michael's Cemetery under the following conditions:
 - Purchase or family ownership of a lot
 - Payment of opening & closing fee

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-Payment of \$100.00 surcharge for post burial maintenance [seeding and sinking earth

- 4) The President, Vice-President and Cemetery Director of this congregation shall have the right at their option to permit the burial of persons of the Christian faith in any cemetery of this Congregation, who are non-members of St. Michael's Greek Catholic Church on such terms and conditions as may be imposed by such officers, within the parameters set annually by the Church Board.
- 5) Any lots or plot forfeited according to these By-laws may not be resold without the consent and approval by the Church Board.

SECTION 3. INTERMENT

Shall be subject to the Rules and Regulations that have been or may be adopted from time to time by said Church.

SECTION 4. CEMETERY FUND

There shall be established by the Church Board a Cemetery Fund to be designated the "St. Michael's Cemetery Fund".

a. PURPOSE

Said Fund shall be invested, as hereinafter provided, to produce income which is to be used solely for maintaining, developing and expanding any cemetery owned by the Church, including the present cemetery located in the Town of Dickinson, Broome County, New York. Only the income from the fund may be used for these purposes.

b. FUNDING

The principal of the fund will be established and developed as follows:

- i All donations made to the church cemetery retroactive to January 1, 1980, will be deposited into the fund.
- ii The Church will conduct an annual Cemetery Fund Drive.
- iii A principal fund of two hundred thousand dollars (\$200,000.00) is to be achieved before any earnings from the fund will be used for the care, operation and maintenance expenses. When the principal has reached two hundred thousand dollars (\$200,000.00) unless so specified, all contributions for the cemetery shall be placed in the St. Michael's Cemetery Fund, and only the income may be used as provided in these By-laws.
- iv Parishioners are urged to make bequests and monetary gifts to the fund.
- v The fund shall not accept any donations which require perpetual care or permanent maintenance of any individual plot or burial place.

c. PRINCIPAL PROTECTION AND SPECIAL CONDITIONS

In the event of any loss or damage from causes beyond the Church's reasonable control, and especially by the elements, an act of God, common enemy thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots order of military or civil authority, whether the damage be direct or collateral, the Cemetery Director, with the approval of two-thirds 2/3 of the congregation membership present at a duly constituted meeting, may use a portion of the principal of the fund, not to exceed twenty percent (20%) to help defray the cost of repairs on any such loss or damage sustained. Priority is given to the damage incurred on plots where there are no known relatives who would be responsible for repair of the damage or loss. It is intended that the principal of this fund remain intact. In the event a portion of the principal is used, concerted efforts should be made to return that amount to the fund as soon as practicable.

The use of monies from the principal of this fund for any other purpose is expressly forbidden.

d MANAGEMENT

The Fund shall be under the control of the Church Board. The Fund shall be administered by a committee of three persons, consisting of the President, Treasurer and the Cemetery Director. The Committee shall be responsible for the investment of the assets, PROVIDED, HOWEVER, that all investments of fund assets shall be made with the prior approval of the Church Board. Separate accounts shall be maintained from the fund with semi-annual reports given to the Church Board and annually to the Congregation enumerating the funds financial condition and results of operation.

e BUDGETS/EXPENSES

It shall be the duty of the Cemetery Director to prepare an annual budget to be submitted to the Church Board for approval. Operating and maintenance expenses submitted by the Cemetery Director in accordance with the approved budget will be paid by the church offices from the Cemetery Fund. Expenses not provided in the budget will require prior Church Board approval. Until adequate income is generated by the fund, the congregation's general fund will continue to make up any deficit needed to meet cemetery operating and maintenance expenses.

ARTICLE VIII - CLERGY

SECTION 1. DUTIES

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- a The duties of the Priest shall be to preach the Word, administer the Sacraments and conduct public worship in consistency with the faith and practices of the Orthodox Greek Catholic faith.
- b He shall care for his people individually, and as a congregation five catechetical instruction, baptize, confirm, marry in accordance with the teachings of the Church and with the laws of New York State, visit the sick and distressed and bury the dead.
- c He shall supervise all schools of the Congregation.
- d He shall install duly elected officers of the Church.
- e He shall record all marriages, baptisms and funerals in the official parish register, which shall be and remain the property of the Congregation and make a report to the Congregation at it's annual meetings.

SECTION 2

The Pastor shall receive such regular compensation, medical insurance and other benefits as shall be fixed by the Church Board subject to the approval of the Congregation at its annual meeting.

SECTION 3

The Pastor shall be selected or removed with the approval and acceptance of the Congregation. In case of resignation or removal, a notice of thirty days shall precede such termination of services by either.

SECTION 4

No member of the Clergy has or shall claim any individual rights or ownership to the properties of the Congregation.

ARTICLE IX - PARLIAMENTARY AUTHORITY

ROBERT'S RULES OF ORDERS, REVISED shall be the parliamentary authority for this Congregation where it does not conflict with any of the Articles of these By-laws.

ARTICLE X - AMENDMENTS

SECTION 1. BY MEMBERS

All By-laws may be amended, repealed, or adopted by a two-thirds (2/3) vote of all the voting members present at the annual meeting, provided that the By-laws proposed to be amended, repealed, or adopted be in writing, together with a concise statement of

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the changes made and submitted to the Church President and/or the Church Board four (4) weeks prior to the annual meeting, and be published in the weekly Church Bulletin simultaneously with the notice of meeting at least two (2) Sundays prior to the annual meeting. Unless otherwise stated, the By-laws take effect immediately upon adoption.

SECTION 2. BY BOARD

The Church Board shall have power to make, adopt, alter, amend and repeal, from time to time, the rules and regulations of the cemetery and recreation center and church, however, members entitled to vote as above provided may alter, amend, or repeal the rules and regulations made by the Church Board.

SECTION 3. AMENDMENTS

No church officer may at anytime make, write or agree with the Bishop, Consistory, or any representative of the Bishop or any other authority to any changes in our By-laws without prior approval from the Congregation so determined at a meeting of the congregation held for that purpose.

ARTICLE XI - ST. MICHAEL'S GREEK CATHOLIC CHURCH PRESERVATION FOUNDATION FUND

SECTION 1:

A resolution having passed at the Annual Congregational Meeting in February 1999 established a St. Michael's Preservation Foundation, in order to create a capital investment fund. This Preservation Fund will generate income to be used for the Preservation and Maintenance of St. Michael's properties.

NOW THEREFORE: A fund shall be established and designated as:

ST. MICHAEL'S GREEK CATHOLIC CHURCH PRESERVATION FOUNDATION FUND

(a) PURPOSE

Said Fund shall be invested, as here after provided, to produce income and asset appreciation which is to be used solely for preserving and maintaining the integrity and beauty of St. Michael's Greek Catholic Church Complex, to help strengthen and share our precious faith with generations to come.

(b) FUNDING

The principal of the Fund will be established and developed as follows:

- (i) All donations made to the Preservation Fund will be deposited in the Fund.
 - (ii) A principal fund balance of two hundred thousand dollars (\$200,000.00) is to be achieved before any earnings from the fund will be used for the care of
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the church complex. When the principal has reached two hundred thousand dollars (\$200,000.00), unless so specified, all contributions for the Preservation Fund will be placed in the St. Michael's Preservation Fund, and only the generated income(interest and dividends) and 50% of annual asset appreciation will be used as provided by these By-laws.

- (iii) Parishioners are urged to make bequests and monetary gifts to the Fund.
- (iv) The Preservation Fund will not accept any donations that require a specific entity for the use of the donation.
- (v) A collection for the Fund will be taken annually.

(c) PRINCIPAL PROTECTION AND SPECIAL CONDITIONS

In the event of any loss or damage from causes beyond the Church's reasonable control, and especially by the elements, an act of God, fire, common enemy thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots or order of military or civil authority, whether the damage be direct or collateral, the Church Board, with the approval of two-thirds (2/3) of the Congregation membership present at a duly constituted meeting may use a portion of the principal of the Fund, not to exceed fifty percent (50%) to help defray the cost of repairs of any such loss or damage sustained. It is the intent that the principal of the Fund remain intact. In the event a portion of the principal is used, concerted efforts should be made to return that amount to the Fund as soon as possible. The use of monies from the principal of this Fund for any other purpose is expressly forbidden.

(d) MANAGEMENT

The Fund shall be under the control of the Church Board. A committee consisting of the, President, Treasurer, Vice-President, and up to two congregation lay people who are appointed by the Church Board, shall administer the Preservation Fund. The committee shall be responsible for the investment of the assets, PROVIDED, HOWEVER, that all investments of the Fund assets be made with the prior approval of the Church Board. Separate account shall be maintained for the Fund with semi-annual reports to be given to the Church Board and annually to the Congregation enumerating the Funds financial condition, results of operation and dispersal of Fund income.

(e) FUND DISSOLUTION

St. Michael's Greek Catholic Congregation By-Laws

In the event that the Fund is to be dissolved, the Church Board with the approval of two-thirds (2/3) of the Congregation Membership present a duly constituted meeting will act on the dispersal of the Fund assets. The Congregation Membership will be notified of the method of dispersal put forward by the Church Board by direct mail to all the Congregation Membership and published at least two (2) Sundays prior to the dissolution meeting in the weekly bulletin in use at that time.

CEMETERY RULES AND REGULATIONS

See attached document